

Scholarship Schemes

Department of Health Policy

QH-POL-460

1. Statement

The Department of Health (the Department) will manage the Queensland Health Prosthetics and Orthotics Scholarships (QHAHPOS) within a corporate governance framework that establishes effective strategic policy oversight, clear accountabilities across business units within the Department and Hospital and Health Services (HHSs), and effective risk mitigation strategies.

2. Purpose

The purpose of this policy is to confirm the framework that defines the Department's responsibilities and accountabilities to ensure the QHAHPOS is managed:

- in an ethical, consistent, fair manner whilst ensuring the Department complies with the terms of their respective obligations.
- within clearly defined program functions, roles, and responsibilities to remove inconsistency regarding delegations, decision making, and the treatment of and communication with Scholarship Holders.
- with clear delineation of clinical oversight of the Scholarship Schemes between the Department and the HHSs.
- that guides consistent decision making by clinical advisors/program leads with reference to scholarship holders' contractual issues.

3. Scope

This policy applies to all employees, contractors and consultants within the Department of Health divisions and business units.

4. Principles

- The Department will manage QHAHPOS in a transparent, consistent, and timely manner whilst ensuring the Department complies with the terms of their obligations.
- The Department will work collaboratively with HHSs to ensure QHAHPOS is managed in line with respective obligations under the RACI matrix.
- The Department and HHSs will work collaboratively to ensure obligations to scholarship holders are met.
- The Department, HHSs and scholarship holders will act with integrity and respect whilst undertaking and fulfilling their contractual obligations.

- Funding allocated for QHAHPOS is managed under the Financial Management Practice Manual Policy which promotes accountability, transparency, and defensibility with a view to efficient, effective, and economical use of public monies.

5. Requirements

Mandatory requirements for the Scholarship Schemes Policy are documented in the supporting Standard and RACI matrix.

6. Aboriginal and Torres Strait Islander considerations

The Department must consider any implications for Aboriginal and Torres Strait Islander stakeholders in the management of this policy.

7. Human rights

Human rights are not engaged by this policy.

8. Legislation

- *Assisted Students (Enforcement of Obligations) Act 1951*
- *Public Sector Act 2022*
- *Public Records Act 2002*
- *Right to Information Act 2009*
- *Human Rights Act 2019*

9. Supporting documents

- Department of Health Scholarship Schemes standard QH-IMP-460-2:2023
- RACI matrix

10. Definitions

Term	Definition
QHAHPOS	Queensland Health Prosthetics and Orthotics Scholarships
Scholarship holder	A person who has signed a scholarship contract with Queensland Health

11. Approval and implementation

Policy Custodian	Policy Contact Details	Approval Date	Approver
Work Strategy Unit	workforcestrategy- corro@health.qld.gov.au	23 July 2023	Deputy Director- General, Clinical Planning and Service Strategy

Version control

Version	Date	Comments
1	7 September 2018	Created
2	23 July 2023	Policy reviewed and updated
