

ERM Quick Guide

National Mutual Acceptance (NMA) Scheme

Target audience: Applicant users in ERM

Summary

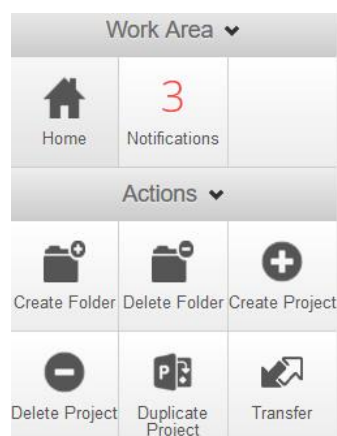
This quick guide explains how to flag a project that is being submitted under the National Mutual Acceptance system (NMA) in the ERM system.

National Mutual Acceptance (NMA) is a national system for mutual acceptance of scientific and ethical review for multi-centre clinical trials conducted in publicly funded health services.

All states and territories, except for the Northern Territory and Tasmania, are a part of a National Mutual Acceptance (NMA) scheme.

Creating and submitting a project and flagging as NMA

1. Log into ERM and go to the Work Area.
2. Select **Create Project** button under the Actions pane.



3. Enter the Project Title
4. Select the jurisdiction where the application will be reviewed
5. Select HREA from the Main Form options
6. Select Create button to create the project

7. The Project Tree will display the newly created project and HREA
8. When completing your HREA, **Q4.6 please** select YES if you are submitting your application under the NMA system

Once a new project has been created the **NMA Project** tile will appear in the action pane, this allows you to change the NMA option to “Project is for NMA”

Please note all projects default to “Project is not for NMA” when first created and need to be flagged by selecting “Project is for NMA” action

Quick Guide - NMA Action

Project Tree

- Quick Guide - NMA Action
- HREA

Form Status	Review Reference	Date Modified	NMA
Not Submitted	N/A	01/11/2019 14:26	Project is not for NMA

Navigation: Documents, Signatures, Collaborators, Submissions, Correspondence, History

HREA

Section: ERM Module

Questions: ERM Filter Questions

HREA Introduction: Introduction, HREC Directory

The “**NMA Project**” tile is only available before an application has been submitted and will disappear from the work area once you submit your application .

You will be able to change your application to NMA project if the review body unlocks the HREA form by requesting further information or you generate a sub form for your submission

Please select the following link to learn more about the NMA Scheme:

https://www.health.qld.gov.au/hiiro/html/regu/mutual_accept

For further information, please contact:

HIIRO_REG@health.qld.gov.au