

ADDITIONAL SITE ATTACHMENT INITIAL OR AMENDMENT APPLICATION FOR A WHOLESALE LICENCE (MEDICINES)

Collection notice: please read carefully

Queensland Health is collecting your information for the purpose of assessing and processing the application made under Sections 75, 78 & 82, Chapter 3, Part 3 (Applications for substance authorities) of the *Medicines and Poisons Act 2019*. Personal information collected by Queensland Health is handled in accordance with the *Information Privacy Act 2009*. The personal information provided by you may be disclosed to a Hospital and Health Service, Public Health Unit for the purpose of assessing the application for a substance authority, or to carry out compliance activity. Your personal information will not be disclosed to other third parties without consent unless the disclosure is authorised or required by or under law. For any questions regarding this collection notice, please contact Queensland Health's Medicines Approvals and Regulation Unit (MARU) via email: medicines.applications@health.qld.gov.au For information about how Queensland Health protects your personal information, how to access or correct your own personal information, or how to make a complaint about a breach of the privacy principles and learn how we deal with such a complaint, please refer to: Queensland Health's [Privacy Policy](#).

**PLEASE COMPLETE THIS FORM FOR EACH SITE TO BE ADDED OR UPDATED
(AMENDMENTS ONLY), AND ATTACH TO YOUR APPLICATION.**

Site details - premises where substances are to be stored and supplied from (s64(b))

Provide details of the physical address in Queensland where substances are to be stored and supplied from.

Add new site	Update existing site (substance authority number)		
Name of entity conducting operations (e.g. storing, picking, transporting) at/from this location			
Site address	Town/ Suburb	P/C	
Explain any updates to this storage location (amendments only)			

Substances proposed to be supplied from this location (s(64(d) MPA)

- For **initial applications**, provide details of the substances to be supplied at this site.*
- For **updates to existing sites**, **specify all classes of medicines proposed to be supplied at this site (including existing)**, as listed in the latest [Commonwealth Poisons Standard](#).*

S3 or S4 medicinal cannabis	S8 medicinal cannabis	S3 or S4 Nicotine
S2, S3 or S4 ARTG registered medicines	S8 ARTG registered medicines	
S4 Veterinary medicines	S8 Veterinary medicines	
Other unapproved medicines (please provide details)		

Supervisor details

*At least one supervisor who is proposed to be responsible for overseeing or supervising the regulated activity under the authority must be nominated for **each premises** on the licence. **Each nominated person must complete a 'Details of relevant person' form**. Supervisors are named on the licence, and notification must be made when a supervisor changes. Attach details for additional supervisors.*

Supervisor name	Phone	Email
Position/role title	Entity	

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Third Party Distributor Information		
Will you be using a third-party distributor at this location?	Yes	No
Name of the third-party distributor operating at this premises:		
YOU MUST ATTACH AN ASIC EXTRACT FOR ANY THIRD-PARTY DISTRIBUTOR (NEW SITES ONLY)		
If supplying unapproved medicines (e.g. medicinal cannabis) explain in detail how direct control will be maintained over the medicines.		
Substance Management Plan (SMP) (s93 MPA, Chapter 6 and Schedule 17 MPMR)		
Note: Copies of SMP and SRMP are not required to be submitted with your application.		
Each wholesaler, must have an SMP for this location, in the name of the entity, signed by each executive officer of the entity that meets the Departmental Standard – Substance Management Plans for Medicines before any regulated activity happens with a regulated substance at, or in connection with, a regulated place.		
Security Risk Management Plan (SRMP) (S71 MPMR)		
<i>In accordance with Section 9 of the Australian code of good wholesaling practice for medicines in schedules 2, 3, 4 and 8 (the Code) your entity, as the proposed wholesaler, must carry out a security risk assessment and prepare an SRMP. If proposing to wholesale S8 medicines, including medicinal cannabis, then you are considered to be of moderate or high risk and in accordance with Section 10 of the Code, you must engage a consultant who has registration or licensing in security in at least one State/Territory and appropriate industry knowledge to assist in the preparation of the SRMP in compliance with AS/NZS ISO 31000:2009.</i>		
Do you have a compliant SRMP for this location in the name of your entity?	Yes	No
Has the SRMP been prepared with a registered security consultant?	Yes	No
Name of registered security consultant:	Security consultant number	
Readiness		
Date this location will be ready for an inspection:	Now	Date (within a maximum of 6 weeks)

Please note: This document may only be used as an attachment to an initial or amendment application for wholesaling medicines. Additional site forms submitted without an accompanying application will be returned.