



Appendix 18.1: Clinical documentation
Case discussion/allocation proforma (page 1/2)

 Queensland Government		PLEASE AFFIX CLIENT LABEL HERE					
		Family Name:			URN:		
Health Service District		Given Names:					
CASE DISCUSSION/ALLOCATION PROFORMA – CHILD		Date of Birth: / /		Sex: <input type="checkbox"/> M <input type="checkbox"/> F			
Date / / 20	Pathway	Discipline/s		Please refer over for Health Education Sessions			
Pathway recommended at <i>Intake</i>							
<i>Final</i> Pathway Allocation	EIPP						
	MEIT						
	MAIP						
	Other						
Health Education Session/s	Yes			No			
Health Education letter sent	Target Date / / 20			Date Sent / / 20			
Cluster (optional)	A			B			
Case Coordinator							
Wait List Category (optional)							
Ax	Discipline	Clinician	Date/Time		Discipline	Clinician	Date/Time
	OT				PT		
	Paed				SW		
	Psych				SP		
	EIPS				MO		
	Dietitian						
Post-Ax Clinical Discussion			/ / 20				
Feedback Session			Clinicians				/ / 20
			Clinicians				
Goal-setting Session			Clinicians				/ / 20
			Clinicians				
School /other agency visit			Clinicians				/ / 20
			Clinicians				
Ax appt. letter sent to family			Target Date / / 20			Date Sent / / 20	
Appt letter to school/other agency			Target Date / / 20			Date Sent / / 20	
Referral/Resource Information provided to family					Date Sent / / 20		
Report sent to family			Target Date / / 20			Date Sent / / 20	
Feedback to Referral Source			Target Date / / 20			Date Sent / / 20	
Database Entry			Target Date / / 20			Date Entered / / 20	
Additional Notes							

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 BINDING MARGIN
 DO NOT WRITE
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 Queensland Government		PLEASE AFFIX CLIENT LABEL HERE		
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Health Service District		Given Names:		
CASE DISCUSSION/ALLOCATION PROFORMA – CHILD		Date of Birth: / /	Sex: <input type="checkbox"/> M <input type="checkbox"/> F	
Discipline	Health Education Sessions	√	Date/time	Does child attend?
PT	Sitters, Crawlers and Walkers			
	Runners and Jumpers			
OT	Sensational Youngsters			
	Skills for Hands			
	Child's Play			
SP	Toddler Talk			
	Kids' Talk			
Psych	ASD: Information and Behaviour Management			
	Building Resilience and Self Esteem			
	Managing Children's Anxiety			
	ADHD: Information and Behaviour Management			