

Application

*Amend conditions of approval – Food Act 2006*

| **SECTION 1 - Applicant details:** |
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| Auditor approval number: FSA/ |
| Surname: | Given name/s:  |
| Residential address:  |
| Town/Suburb: | State:  | Post code:  |
| Postal address: [ ]  As above Other: |
| Telephone:  | Personal Email:  |

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| **SECTION 2 – Amendment:**Evidence of successful completion of qualifications MUST be provided as attachments**.** | No |
| Cook chill process: | FBPAUD5002 (or FDFAU4006A or FDFFSCC4A) Audit a cook chill process |[ ]
| Heat treatment process: | FBPAUD5003 (or FDFAU4007B or FDFFSHT4A) Audit a heat treatment process |[ ]

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| **SECTION 3 – Disclosure:** For any responses checked ‘YES’, documentation must be attached providing details. Have you, the applicant in the last 12 months: | Yes | No |
| Been convicted of an indictable offence (drink driving and minor traffic offences are not indictable)? |[ ] [ ]
| Been convicted of an offence against the *Food Act 2006*, Food Regulation 2016 or a repealed provision or a corresponding law? |[ ] [ ]
| Held or applied for an approval under the *Food Act 2006* or a repealed provision or a corresponding law that was refused, suspended, cancelled or any other action imposed upon it? |[ ] [ ]
| Been subject to, or are the subject of, disciplinary action in any state, territory or New Zealand relating to a food business? |[ ] [ ]
| Been prohibited from performing auditing activities and not subject to any special conditions in carrying on auditing activities, as a result of criminal, civil or disciplinary proceedings in any state, territory or New Zealand? |[ ] [ ]

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| **SECTION 4 - Declaration:**Every question must be answered. |
| I declare that the information stated in this application form to the best of my knowledge is true, correct and complete. |[ ] [ ]
| I consent to the making of enquiries, and the exchange of information with the authorities of any state, territory or New Zealand for any matters relevant to this application. |[ ] [ ]
| I understand that my details including name, relevant contact details and conditions of approval will be published on the Queensland Health register of approved auditors, which is publicly available. |[ ] [ ]
| **Signature: Date: / /** |
| **Privacy statement** The Department of Health provides this form under the *Food Act 2006* so that you may apply to the chief executive for amend conditions of approval. The information and documents collected for the purpose of this application may be accessible by appropriately authorised officers of the department or its agents. Your personal information may be provided to the Queensland Police Service for the purpose of conducting a criminal history check, and may be disclosed to other state, territory or New Zealand. Amended approval details will be publicly available on the Department’s register of approved auditors as required by the Act. The Department will not disclose your personal information or supporting documents to third parties without your consent unless required or authorised by law. The *Information Privacy Act 2009* sets out the rules for the collection and handling of personal information by the Department of Health. For information about how the Department of Health protects your personal information, or to learn about your right to access your own personal information, please see our website at [www.health.qld.gov.au](http://www.health.qld.gov.au) |

Information including the approved [schedule of fees](https://www.health.qld.gov.au/__data/assets/pdf_file/0029/823880/schedule-of-fees.pdf) and BPOINT Payment is available via the Queensland Health Tools for Auditors website: <https://www.qld.gov.au/health/staying-healthy/food-pantry/training-and-teaching-resources/resources-auditors>

**Submit the completed application form and BPOINT Payment receipt to:**

foodsafety@health.qld.gov.au

OR

Food Safety Standards and Regulation
Health Protection Branch
PO Box 2368
FORTITUDE VALLEY BC QLD 4006

Enquiries should be directed to Food Safety Standards and Regulation by phone (07) 3328 9310 or email foodsafety@health.qld.gov.au