| Proposed Permanent CSCF Change Notification Form (facilities) |  |
| --- | --- |

This form is for use where the proposed change to a clinical services capability framework (CSCF) service level/s is **permanent.** To complete this form, please refer to the public hospitals CSCF [Notification Process](https://www.health.qld.gov.au/clinical-practice/guidelines-procedures/service-delivery/cscf/hospitals/public).

It is recommended that where significant changes to CSCF levels are proposed, the Hospital and Health Service (HHS) reviews and implements the relevant steps in the [*Guide to engagement and consultation on clinical service review*](https://www.health.qld.gov.au/clinical-practice/guidelines-procedures/service-delivery/cscf/hospitals/public/guide-to-engagement-and-consultation-on-clinical-service-review) or the [*Maternity service review- engagement consultation guide*](https://clinicalexcellence.qld.gov.au/priority-areas/patient-experience/maternity-service-improvement/rural-maternity)*.* Where the provision of a health service is proposed to change or cease, please describe in detail the risk mitigation actions and the reasoning in the table below.

When completed, please email to your HHS CSCF Coordinator. This form must be signed by the accountable officer in the facility and attached to the Proposed Permanent CSCF Change Notification Form (HHS).

A self-assessment must be undertaken, and the Department of Health notified when a new health service is introduced, a CSCF module is updated and/or a new module is introduced. This is achieved through the [CSCF Notification Process](https://www.health.qld.gov.au/clinical-practice/guidelines-procedures/service-delivery/cscf/hospitals/public).

Under the *Human Rights Act 2019*, [access for Queenslanders to health care and related goods (including essential medications and health services) must be considered when there is a permanent change to a CSCF level.](https://qheps.health.qld.gov.au/csd/business/governance-and-compliance/human-rights) Consideration includes whether the change limits rights and if so whether doing so is reasonably justified.

The CSCF modules were developed by the CSCF Governance Committee. Feedback about the modules can be sent to: Private\_Health@health.qld.gov.au

*Note: Completion of this form and endorsement by the Department of Health through the Notification Process is required prior to implementing changes to CSCF levels or cessation of a service.*

| What engagement or communication has occurred with the **community** about the changes? |  |
| --- | --- |
| What engagement or communication has occurred with **consumers**? |  |
| What engagement or communication has occurred with **clinicians who may be impacted**? |  |
| What engagement or communication has occurred with the **HHS Board**? |  |
| What engagement or communication has occurred with **referring public and private facilities / practitioners** (where relevant)? |  |
| What engagement or communication has occurred with **other key stakeholders**? |  |
| Is there an impact to **statewide or other Health Services**? If yes, please explain. |  |
| Is there an impact to funding? If additional funding is required, please identify which services require additional funding. If funding can be reduced, please identify which services this relates to.  | *Facility financial area to complete – please delete this commentary and insert a response including NA (if relevant).*  |

|  |
| --- |
| **Clinical networks** For additional information about service levels and changes, please contact the relevant clinical network by emailing: QldClinicalNetworks@health.qld.gov.au  |

|  |
| --- |
| **Facility:**  |
| **Clinical Services Capability Framework version 3.2 Services** [**MODULES**](https://www.health.qld.gov.au/clinical-practice/guidelines-procedures/service-delivery/cscf/modules) | **Current level** | **New or ongoing level** | **Risk mitigation** | **Change date and reason for the change** |
| **For assistance completing the risk mitigation and change reason columns refer to the table at the end of this document.** |
| [Alcohol & Other Drugs](https://www.health.qld.gov.au/__data/assets/pdf_file/0023/444434/cscf-alcohol-other-drug.pdf) – *PLEASE REFER TO THE MODULE FOR EACH SERVICE VIA THE LINKS*  |
| * Ambulatory
 |  |  |  |  |
| * Emergency
 |  |  |  |  |
| * Inpatient - adult
 |  |  |  |  |
| * Inpatient - child and youth
 |  |  |  |  |
| [Anaesthetic](https://www.health.qld.gov.au/__data/assets/pdf_file/0017/444320/cscf-anaesthetic.pdf) |  |  |   |  |
| [Anaesthetic-Children’s](https://www.health.qld.gov.au/__data/assets/pdf_file/0018/444510/cscf-anaesthetic-childrens.pdf) |  |  |  |  |
| Cancer |
| * [Children’s](https://www.health.qld.gov.au/__data/assets/pdf_file/0018/444420/cscf-cancer-childrens.pdf)
 |  |  |  |  |
| * [Haematological Malignancy](https://www.health.qld.gov.au/__data/assets/pdf_file/0024/444750/cscf-cancer-haematological-malignancy.pdf)
 |  |  |  |  |
| * [Medical Oncology](https://www.health.qld.gov.au/__data/assets/pdf_file/0025/444580/cscf-cancer-medical-oncology.pdf)
 |  |  |  |  |
| * [Radiation Oncology](https://www.health.qld.gov.au/__data/assets/pdf_file/0025/444625/cscf-cancer-radiation-oncology.pdf)
 |  |  |  |  |
| * [Radiation Oncology-Children’s](https://www.health.qld.gov.au/__data/assets/pdf_file/0035/444869/cscf-cancer-radiation-oncology-childrens.pdf)
 |  |  |  |  |
| [Cardiac](https://www.health.qld.gov.au/__data/assets/pdf_file/0022/444271/cscf-cardiac.pdf) |
| * Cardiac (Coronary) Care Unit
 |  |  |  |  |
| * Cardiac Diagnostic & Interventional
 |  |  |  |  |
| * Cardiac Medicine
 |  |  |  |  |
| * Cardiac Outreach
 |  |  |  |  |
| * Cardiac Surgery
 |  |  |  |  |
| * Cardiac Rehabilitation− Inpatient
 |  |  |  |  |
| * Cardiac Rehabilitation− Outpatient
 |  |  |  |  |
| * Cardiac Rehabilitation− Ongoing prevention & maintenance
 |  |  |  |  |
| [Close Observation Services - Children](https://www.health.qld.gov.au/__data/assets/pdf_file/0025/1084615/cscf-closeobservation-children.pdf) |  |  |  |  |
| [Emergency](https://www.health.qld.gov.au/__data/assets/pdf_file/0027/444276/cscf-emergency.pdf) |  |  |  |  |
| [Emergency−Children’s](https://www.health.qld.gov.au/__data/assets/pdf_file/0018/444501/cscf-emergency-childrens.pdf) |  |  |  |  |
| [Geriatric](https://www.health.qld.gov.au/__data/assets/pdf_file/0029/444269/cscf-geriatic.pdf) |
| * Emergency geriatric care
 |  |  |  |  |
| * Geriatric acute inpatient
 |  |  |  |  |
| * Ambulatory
 |  |  |  |  |
| * Cognitive impairment
 |  |  |  |  |
| * Consultation liaison
 |  |  |  |  |
| * Geriatric evaluation and management
 |  |  |  |  |
| * Interim care
 |  |  |  |  |
| * Geriatric rehabilitation
 |  |  |  |  |
| * Ortho-geriatric
 |  |  |  |  |
| [Intensive Care](https://www.health.qld.gov.au/__data/assets/pdf_file/0025/444571/cscf-intensive-care-services.pdf) |  |  |  |  |
| [Intensive Care−Children’s](https://www.health.qld.gov.au/__data/assets/pdf_file/0024/444570/cscf-intensive-care-childrens.pdf) |  |  |  |  |
| [Maternity](https://www.health.qld.gov.au/__data/assets/pdf_file/0024/444273/cscf-maternity.pdf) |  |  |  |  |
| [Medical](https://www.health.qld.gov.au/__data/assets/pdf_file/0024/444264/cscf-medical.pdf) |  |  |  |  |
| [Medical−Children’s](https://www.health.qld.gov.au/__data/assets/pdf_file/0024/444435/cscf-medical-childrens.pdf) |  |  |  |  |
| [Medication](https://www.health.qld.gov.au/__data/assets/pdf_file/0023/444326/cscf-medication.pdf) |  |  |  |  |
| [Medical Imaging](https://www.health.qld.gov.au/__data/assets/pdf_file/0026/444374/cscf-medical-imaging.pdf) |  |  |  |  |
| [Mental Health−Adult](https://www.health.qld.gov.au/__data/assets/pdf_file/0022/444370/cscf-mental-health.pdf) |
| * Ambulatory
 |  |  |  |  |
| * Acute inpatient
 |  |  |  |  |
| * Non-acute inpatient
 |  |  |  |  |
| Mental Health−Child & Youth |
| * Ambulatory
 |  |  |  |  |
| * Acute inpatient
 |  |  |  |  |
| * Non-acute inpatient
 |  |  |  |  |
| Mental Health−Older persons |
| * Ambulatory
 |  |  |  |  |
| * Acute inpatient
 |  |  |  |  |
| Mental Health−Statewide & Other Targeted services |
| * Adult Forensic
 |  |  |  |  |
| * Child & Youth Forensic
 |  |  |  |  |
| * Deafness & Mental Health
 |  |  |  |  |
| * Eating Disorder
 |  |  |  |  |
| * Emergency
 |  |  |  |  |
| * Evolve Therapeutic
 |  |  |  |  |
| * Homeless Health Outreach
 |  |  |  |  |
| * Perinatal & Infant
 |  |  |  |  |
| * Transcultural
 |  |  |  |  |
| [Neonatal](https://www.health.qld.gov.au/__data/assets/pdf_file/0023/444272/cscf-neonatal.pdf) |  |  |  |  |
| [Nuclear Medicine](https://www.health.qld.gov.au/__data/assets/pdf_file/0022/444415/cscf-nuclear-medicine.pdf) |  |  |  |  |
| [Palliative Care](https://www.health.qld.gov.au/__data/assets/pdf_file/0022/444361/cscf-palliative-care.pdf) |  |  |  |  |
| [Pathology](https://www.health.qld.gov.au/__data/assets/pdf_file/0021/444270/cscf-pathology.pdf) |  |  |  |  |
| [Perioperative](https://www.health.qld.gov.au/__data/assets/pdf_file/0024/444372/cscf-perioperative.pdf) |
| * Acute Pain
 |  |  |  |  |
| * Day Surgery
 |  |  |  |  |
| * Endoscopy
 |  |  |  |  |
| * Operating Suite
 |  |  |  |  |
| * Post-Anaesthetic Care
 |  |  |  |  |
| * Children’s Post-Anaesthetic Care
 |  |  |  |  |
| [Persistent Pain](https://www.health.qld.gov.au/__data/assets/pdf_file/0008/1020050/cscf-persistent-pain-services-module.pdf) Management Services |  |  |  |  |
| [Rehabilitation](https://www.health.qld.gov.au/__data/assets/pdf_file/0024/444363/cscf-rehabilitation.pdf) |  |  |  |  |
| [Renal](https://www.health.qld.gov.au/__data/assets/pdf_file/0028/444187/cscf-renal.pdf) |  |  |  |  |
| [Surgical](https://www.health.qld.gov.au/__data/assets/pdf_file/0023/444263/cscf-surgical.pdf) |  |  |  |  |
| [Surgical Oncology](https://www.health.qld.gov.au/__data/assets/pdf_file/0023/444263/cscf-surgical.pdf) |  |  |  |  |
| [Surgical−Children’s](https://www.health.qld.gov.au/__data/assets/pdf_file/0025/444436/cscf-surgical-childrens.pdf) |  |  |  |  |
| [Trauma](https://www.health.qld.gov.au/__data/assets/pdf_file/0028/1178380/cscf-trauma-services.pdf)  |  |  |  |  |
| * Emergency
 |  |  |  |  |
| * Perioperative
 |  |  |  |  |
| * Surgical
 |  |  |  |  |
| * Intensive care
 |  |  |  |  |
| * Acute inpatient
 |  |  |  |  |
| * Rehabilitation
 |  |  |  |  |
| * Specialist outpatient
 |  |  |  |  |
| * [Persistent Pain](https://www.health.qld.gov.au/__data/assets/pdf_file/0008/1020050/cscf-persistent-pain-services-module.pdf) Management Services
 |  |  | *The level here should reflect the level above for Persistent Pain Management Services if your facility also has trauma services* |  |
| * Dedicated trauma service
 |  |  |  |  |

The following Table provides assistance to complete the risk mitigation and change reason columns.

The content of this Table is an example:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Facility**  | **CSCF service** | **New level**  | **Current level**  | **Risk mitigation**  | **Reason for change** |
| *Example: Medical Island Health Services (example)* | *Maternity*  | *2* | *3* |  | *Example: On review, it was recognised the facility did not have the supporting services identified in the Maternity Module to justify Level 3 and has always been operating at Level 2.*  |
| *Example: Rural MPHS*   | *Medical*  | *3* |  | *Example: Medical imaging Level 3 is not onsite as required by the Medical Module so patients are transferred to Medical University Hospital.* |  |

**Endorsement**

**Cleared by:** (Facility accountable officer)

|  |  |
| --- | --- |
| Name: |  |
| Position: |  |
| Signature: |  |
| Date: |  |