## Step 2-I: Gap analysis

Use this template to summarise the gap in the characteristics of the workforce - between now and where the workforce should be positioned for the future, with consideration to anticipated workforce requirements (Refer Toolkit item 1-E).

|  |
| --- |
| **Summary Gap Analysis** |
|  | **Current workforce profile** | **Workforce gap** | **Future workforce profile** |
| **Capacity** |   |  |  |
| **Capability** |  |  |  |
| **Design** |  |  |  |
| **Sustainability & diversity** |  |  |  |
| **Culture, wellbeing & performance** |  |  |  |