

Rural and Remote Research Capacity Building Program

Research Dissemination

Information Sheet

The Office of the Chief Allied Health Officer (OCAHO) invites expressions of interest (EOI) from eligible rural and remote Health Practitioners to receive funding to support the dissemination of research findings through either conference presentations or journal publications. This support will provide either travel and accommodation reimbursement (conference) or reimbursement of publication fees (including fees for open access) to successful applicants.

Purpose and Objective

The Rural and Remote Research Capacity Building Program (RRR-Cap) is supported by the Research Package for Health Practitioners outlined in Clause 8.1 of the [Health Practitioners \(Queensland Health\) Certified Agreement \(No.4\) 2022](#). This funding package aims to build research capacity in the health practitioner workforce and facilitate the implementation of evidence based clinical services.

The purpose of this initiative is to support eligible rural and remote HPs to gain research skills and experience associated with disseminating research findings, provide opportunities for research networking, and enable communication of the value of health practitioner research.

Funding Support

For successful HP applicants, funding will be allocated for, and limited to the following term and value, either:

- Reasonable travel support for in-person attendance at the conference to present the nominated research findings in accordance with Directive 13/23 - Domestic Travelling and Relieving Expenses. Successful applicants will be required to make travel arrangements following the usual processes through their HHS Staff Travel unit.
- Publish a research report manuscript of novel research findings, as lead or first author, in a peer-reviewed and/or open-access journal, inclusive of reasonable journal publication fees or fees to enable open access of manuscript from journal.

Reimbursement and Reporting Requirements

Conference Attendance

Within four weeks of the last day of the conference, the successful applicant and HHS must submit the following to OCAHO:

Via the RRR-Cap Application Portal:

1. Evidence of attendance (via a copy of conference registration) and evidence of presentation (via a copy of conference program including detail of presentation).
2. A summary report of the event experience and presentation.

Via email to HP-Research@health.qld.gov.au:

1. Evidence of staff travel booking confirmation details and relevant tax invoice/receipts.
2. Inter-entity journal for reimbursement of eligible travel costs.

Publication Fees

Within four weeks of receiving receipt of payment for publication fees, the successful applicant and HHS will submit the following to OCAHO:

Via the RRR-Cap Application Portal:

1. Evidence of acceptance of publication.
2. A summary report of findings from their submitted publication.

Via email to HP-Research@health.qld.gov.au:

1. Relevant inter-entity journals and tax invoice/receipts.

Expressions of interest

Applicants are required to obtain line manager and HHS approval prior to submitting an EOI, and the allocation of funding will consider the support of the operational line manager and HHS.

HHSs can submit an expression of interest (EOI) for more than one applicant if they meet eligibility criteria listed below. EOIs will be assessed by a panel led by the OCAHO, with notifications of the selection outcome distributed approximately four weeks after the closing date.

Eligibility

Manuscripts that have already been published will not be considered for funding.

Position Status

The applicant can be employed on a temporary or permanent basis. If temporary, the employees' appointment should extend to at least three months beyond the support period. The employee can be full-time or part-time.

Position Location

The applicant's position base location is classified according to the [Modified Monash Model](#) (MMM) as Remoteness Classification MMM Level 3 (large rural town) up to MMM Level 7 (very remote community). A full list of RRR-Cap eligible Queensland Health locations can be found [here](#).

Conditions of Funding Support

Funding Offer

The successful applicant will remain eligible for funding support only while employed in the role specified by the HHS in the EOI.

Following acceptance of an EOI, the OCAHO will provide a written offer of funding to the HHS representative and successful applicant. The offer will outline the funding commitment of the OCAHO for the successful applicant. The HHS delegate, operational manager and applicant will sign the offer and return it to the OCAHO by the due date in order to accept the funding support.

All reporting requirements must be met in order for the HHS and applicant to have continued eligibility for the funding support. Failure to meet the reporting requirements may lead to withdrawal of the funding support. If the successful applicant fails to submit relevant evidence, the employee will be responsible for costs incurred.

Costs not covered by the OCAHO

All costs associated with undertaking conference attendance and presentation other than travel costs, and all costs associated with preparation and submission of research study manuscripts other than indicated journal submission and open-access fees, will be met by the applicant and/or the HHS.

Exception Reporting

The HHS will advise the OCAHO within 7 days of the following:

1. The successful applicant:
 - 1.1. Resigns from the position (or other form of position separation). The applicant will not have access to the funding support if they leave their position permanently.
 - 1.2. Has a change of employment status e.g. is approved to change from full-time to part-time.
 - 1.3. Is at risk of failing to complete the requirements for the funding support.
2. The successful applicant's position status (permanent, temporary, FTE) changes to no longer meet the requirements for funding.

Support for the RRR-Cap Program

HHSs with applicants that have been granted OCAHO funding support will:

- Allow relevant staff to participate in reasonable evaluation activities associated with the statewide rural and remote research capacity building strategy.
- Ensure relevant ethics and governance approvals are maintained, where applicable.
- Grant reasonable requests for staff to contribute to promotion, profiling, and other media opportunities related to their participation in the research capacity building strategy. Formal approvals will be requested from HHS delegates prior to progressing any media activities.