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24/9/15

7 SEP 2015
24/9/15
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Director-General Brief for Approval

Requested by: Colin McCririck CTO

Department RecFind No:	BR062173
Division/HHS:	HSIA
File Ref No:	

☒ Department ☐ Minister's office

SUBJECT: Extension of a critical contractor resource for the Sunshine Coast Public University Hospital (SCPUH) program

Issues

1. Health Services Information Agency (HSIA) engaged a senior business analysis contractor resource for a six month period from 1 April 2015 until 30 September 2015 to support the enterprise applications and infrastructure configuration of the SCPUH program.
2. The resource is critical and if not extended, the current arrangement will expire on 30 September 2015 and significantly hinder the projects ability to deliver integrated and effective business solutions.
3. The current contractor has previous experience is large new hospitals projects providing expert analysis and understanding of business requirements, co-ordinating the associated changes to both enterprise applications and underpinning infrastructure to commission the ICT environments suitable for this digital hospital.

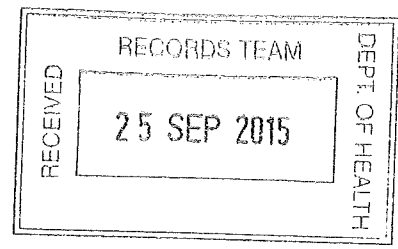
Background

4. [redacted] is the contractor who has been engaged for this work from 1 April 2015 until 30 September 2015. [redacted] current contract allows for 3 x 6 month extension periods and the project wishes to exercise a portion of those extensions through until 30 June 2016.
5. [redacted] is highly qualified and experienced in business analysis and has also worked on the [redacted].
6. Extending the contract until 30 June 2016 will cost \$161,915.70 excluding GST.
7. In approving this engagement, the Chief Technology Officer, HSIA will exercise financial delegation for expenditure up to \$271,000 including GST.
8. The Director, People and Culture will exercise a Type 2 procurement delegation in approving these engagements.

Recommendation

9. It is recommended that the Director-General **approve** the extension of the Senior Business Analyst until 30 June 2016.

RTIR



Department RecFind No:	BR062173
Division/HHS:	HSIA
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APPROVED ~~NOT APPROVED~~ ~~NOTED~~

Michael Walsh

MICHAEL WALSH
Director-General

24/ 9 / 15

Director-General's comment

Ministerial Brief for Approval required ☐
Ministerial Brief for Noting required ☐

Author	Cleared by: (SD/Dir)	Content verified by: (CEO/DDG/Div Head)
Judy Lavelle	Rachel Borger	Colin McCririck
Resource Support Officer	Director	Chief Technology Officer
People & Culture	People and Culture	Health Services Information Agency
Health Services Information Agency	Health Services Information Agency	
3 September 2015	3 September 2015	4 September 2015

Request for comment on brief

Brief author:

SUBJECT: Extension of critical contractor resource of the SCPUH program

Recommendation in brief

- It is recommended that the Director-General approve the extension of the Senior Business Analyst until 30 June 2016.

Information from brief

- A senior business analysis contractor resource for a six month period to support the enterprise applications and infrastructure configuration of the SCPUH program was engaged.
- The resource is critical and if not extended, the current arrangement will expire on 30 September 2015 and significantly hinder the projects ability to deliver integrated and effective business solutions.

Relevant background information

- [REDACTED] has been engaged for this work from 1 April 2015 until 30 September 2015
- Extending the contract until 30 June 2016 will cost \$161,915.70 excluding GST.

Comment from HRS

- [REDACTED] is against an AO7 position and reports to a Director. [REDACTED] daily rate appears to be \$826.10 (ex GST) a day for an eight hour shift. It is recommended that the briefing note needs to outline why this role cannot be filled by a public servant.

Recommendation

- That the briefing note be returned to the author for resubmission with a rationale as to why this role cannot be filled by a public service

Kristyna Dillon

Date: 15/9/2015

Approval

Date:

Clearance - Dave Waters

Date: 22/9/2015

Mary Delahenty

From: CTO
Sent: Thursday, 17 September 2015 4:22 PM
To: EXECSUPPORT
Subject: RE: BR062268 : Please pull this brief: DG Brief for approval_Request to engage Senior.NET Developer contractor for SCUPH for HSIA

Hi Mary,
Apologies – please cancel this brief.
Regards,
Laura

From: EXECSUPPORT
Sent: Thursday, 17 September 2015 4:20 PM
To: CTO
Subject: FW: BR062268 : Please pull this brief: DG Brief for approval_Request to engage Senior.NET Developer contractor for SCUPH for HSIA
Importance: High

Hi Laura

I have received the hard copy of BR062268 back from the DG's office. Consider the advice in your email, do you want this brief Cancelled – or were you wanting to update the brief for return to the DG's office?

Regards... Mary Delahenty
ESU

From: EXECSUPPORT
Sent: Thursday, 17 September 2015 2:55 PM
To: Sdlo
Cc: CTO
Subject: BR062268 : Please pull this brief: DG Brief for approval_Request to engage Senior.NET Developer contractor for SCUPH for HSIA
Importance: High

Hi

Following is copy of request for retraction from CTO of brief BR062268 which was forwarded to the DG's office on 15 September 2015.

I have attached a copy of the brief for your information.

Regards... Mary Delahenty
ESU

From: CTO
Sent: Thursday, 17 September 2015 2:06 PM
To: EXECSUPPORT
Subject: Please pull this brief: DG Brief for approval_Request to engage Senior.NET Developer contractor for SCUPH for HSIA
Importance: High

Good afternoon Mary,

Director-General Brief for Approval

Requested by: A/Chief Executive, Health Support Queensland

Department RecFind No:	BR062978
Division/HHS:	HSQ
File Ref No:	COO1031

☒ Department☐ Minister's office

SUBJECT: Engagement of a consultant to perform independent assessment of Pathology Queensland (PQ) services

Recommendations

1. It is recommended that the Director-General **approve** the engagement of a consultant, at a cost of up-to \$50,000 (including GST), to deliver: a) an independent assessment of PQ's Public Sector Comparator (PSC) for the Sunshine Coast Public University Hospital (SCPUH), and b) a benchmark for pathology laboratory requirements at SCPUH, including recommendations on achieving cost savings of up-to 38% over the next three years.

APPROVED / NOT APPROVED


MICHAEL WALSH
Director-General

Date: 7 / 12 / 15

Ministerial Brief for Approval required ☐Ministerial Brief for Noting required ☐**Director-General's comment**

Issues

1. In recent discussions between Sunshine Coast Hospital and Health Service (SCHHS), and the PQ SCPUH Laboratory Implementation Project, SCHHS requested that:
 - 1.1. PQ investigate refinement of their service costs; and
 - 1.2. develop a plan to achieve savings of up-to 38% over the next three years.
2. Following success of PQ's PSC submission for the SCPUH pathology service, the Health Support Queensland (HSQ) Advisory Board requested information on the learnings of the evaluation of the PSC for consideration.
3. Approval is now sought for the engagement of a subject matter expert consultant, to facilitate this work.
4. The consultant will provide two key outcomes as part of this work:
 - 4.1. an independent assessment of PQ's PSC submission for the SCPUH pathology service.
 - 4.2. a benchmark for pathology laboratory requirements at SCPUH, including recommendations on achieving cost savings of up to 38% over the next three years.
5. Consultant services will be required for approximately 30 days, and will necessitate a subject matter expert in the field of pathology services.
6. Upon approval of this brief, appropriate financial and procurement delegations will be exercised.

Results of Consultation

1. Malcolm Stringer, General Manager, Laboratory Operations, PQ agrees with this approach.

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Division/HHS:	HSQ
File Ref No:	COO1031

Resource Implications (including Financial)

2. This engagement will be funded from the existing allocation within the Chief Operating Officer, HSQ's budget.
3. The overall cost of the services is estimated to be up-to \$50,000 (including GST).

Background

4. A consulting firm ([REDACTED]) was engaged by the SCHHS to provide commercial and financial advisory services for the SCPUH clinical support services PSC project.
5. The PSC Project released a Request for Binding Bid (RFBB), and PQ was requested by the SCHHS and [REDACTED] to submit a PSC to be assessed against the RFBB responses.
6. PQ submitted their PSC in November 2014.
7. A final decision on the provision of pathology services at SCPUH was announced by the Minister for Health in June 2015.

Attachments

8. Nil.

Author	Cleared by: (SD/Dir)	Content verified by: (CEO/DDG/Div Head)
Cath Della	Helen Little	Stuart Rodney
Director Office of the Chief Operating Officer	Acting Chief Operating Officer	Acting Chief Executive
Health Support Queensland	Health Support Queensland	Health Support Queensland
23 November 2015	26 November 2015	30 November 2015